

Wildwood Christian Academy

Teacher Job Description

General Qualifications:

1. Must be a born-again Christian seeking to walk in obedience to Christ.
2. Must be faithful in attendance at Wildwood Calvary Chapel.
3. Must endorse and support with loyalty the ministry of the pastors and principal.
4. Must have the ability to respond with professional decorum appropriate to the school office. Always maintaining the unity of the Spirit within the body of Christ.
5. Must possess the ability to work in cooperation and coordination with the Principal, Pastors, Board of Directors, and Members of the School and Church Body in which you may come in contact with.
6. Must strive to keep the unity of the Spirit among the staff and with the Body of Christ at Wildwood at all times. It is important that the Body of Christ looks in at the leadership and witnesses an example of unity.
7. Likely spiritual gift mix would include: administration, helps, wisdom, and discernment.
8. Must be able to keep confidences absolutely as they relate to the students, families and counseling ministry of the pastors and the finances.
9. Must endorse and support Wildwood Calvary Chapel's statement of faith.

Responsibilities

1. Develop curriculum and innovative instructional program for classroom consistent with school goals.
2. Teaches required information within the elementary grade level in the specified subject(s).
3. Assures information is understood and clearly communicated to students.
4. Identifies the need and makes arrangements for remedial instruction as required.
5. Responsible for academic climate of the classroom to include visual aids of related subjects or topics.
6. Seeks the advice and counsel of support staff to improve instruction and affect change in student behavior.
7. Make proper use of teacher aides and parent volunteers, when available, and assists in their training.
8. Counsels and prays with students to effect change in behavior.
9. Assess student achievement and development and communicates this to the students, parents/guardians, and school staff.
10. Prepares and confirms the final evaluation of grade on report cards on a trimester basis.
11. Interacts with students on a regular basis.

12. Provides various enrichment and enhancement programs to include the cultural and physical development of children.
13. Monitors talents, special abilities, disabilities, deficiencies or problems of each individual child. Documents issues/concerns as needed in RenWeb and notifies administration.
14. Interacts with parents/guardians and administration as needed.
15. Assists students with health and hygiene practices.
16. Applies general knowledge of music, art and physical exercise.
17. Maintains a professional manner by setting a good example for children.
18. Participate in in-service education programs and assist in the development of such programs.
19. Seek opportunities for self-renewal in the field of assignment.
20. Assume responsibility for necessary clerical and custodial duties.
21. Assists and takes an active role in the Academy's accreditation process – additional hours and responsibilities outside of the agreement time may be required.
22. Performs other related duties as assigned. The Junior Kindergarten teacher will provide direct assistance to the At Home education coordinator when needed

Education Experience Required:

Bachelor's Degree (B.A. or B.S.) from a four-year college or university, A valid teaching credential, a possible Master's Degree and/or a valid Administrative Credential.

ACTS K-12 Administration Certification

Level One – Renewable at will with an accumulation of 12 CEUs over 6 years

- Bachelor's Degree (Conferred)
- Christian Philosophy of Education
- Bible – 6 Credit hours or 18 CEUs

Level Two – Renewable at will with an accumulation of 12 CEUs over 6 years

- Bachelor's Degree (Conferred)
- Christian Philosophy of Education
- Bible – 6 Credit hours or 18 CEUs

Level Three – Renewable at will with an accumulation of 12 CEUs over 6 years

- Master's Degree (Conferred) in Education/Educational
- Leadership/Curriculum & Supervision

- Christian Philosophy of Education
- Bible – 6 Credit hours or 18 CEUs